



SEXUAL OFFENDER TREATMENT PROVIDER ADVISORY COMMITTEE MEETING MINUTES

DATE: October 20, 2003

PLACE: Department of Health
Point Plaza East
310 Israel Road SW
Tumwater, Washington 98501

COMMITTEE MEMBERS: Judge Gary Tabor
Jan Horning
Jack Sowers
Ione George
Deborah Doanne
Bruce Harris
Lang Taylor

STAFF: Kitty Slater, Program Manager
Traci Black, Program Manager
Bob Nicoloff, Executive Director
Kristen Mitchell, AAG

GUEST SPEAKER: Melissa Burke-Cain, Assistant Attorney General

CALL TO ORDER

Kitty Slater, Program Manager called the meeting to order at 9:13 a.m. The agenda was approved as presented. The minutes were approved as written.

Executive Director Report

Bob Nicoloff, Executive Director, introduced Kitty Slater, Program Manager, as well as Kristen Mitchell, the new AAG for the SOTP program.

Bob Nicoloff, Executive Director reported on the possible administration and changes to the current SOTP exam process. The committee discussed processes and monetary issues surrounding creating a new exam. It was decided that the first step in the process would be for program staff to review what other states are doing in reference to SOTP exam administration.

Are other states statute driven? Kitty Slater, Program Manager will work on putting together information on other states processes and we will discuss at future meetings.

Disciplinary/Licensing Report

Kitty Slater, Program Manager shared the following statistics: (As of October 20, 2003)

License Statistics:

Full Certification Sex Offender Treatment Providers:

Active-98

Expired-33

Inactive-3

Affiliate Sex Offender Treatment Providers:

Active-43

Expired-75

Inactive-1

Totals for Both Certifications

Active-141

Inactive-4

Expired-108

Candidate-40

Complaint/Disciplinary Statistics:

Open Cases 12

Intake/Assessment 0

Investigation 5

Case Disposition 7

For historical purposes, the committee members requested that program staff provide information on licensing statistics from a few years ago. Kitty Slater, Program Manager will work on providing this information.

The committee members requested that program staff contact the Department of Social and Health Services to acquire a list of the number of Sexually Agressive Youth (SAY) currently in their program. Kitty Slater reported that DSHS/SAY staff person, Kathleen Harvey, reported the following information regarding SAY program numbers (as of October 13, 2003):

Supervised Parole: 350 juveniles

Incarcerated: 187 juveniles

SSODA: 338 juveniles

Kitty Slater, Program Manager, will work with Jan Horning to gather more detailed information on those youth offenders currently in the SAY program.

Program Report

Budget- Kitty Slater, Program Manager presented the October 2003 budget report for the Sex Offender Treatment Provider program. Kitty Slater, Program Manager, reported the July

2003-July 2005 budget for the biennium has not been distributed. That budget will be provided at the next meeting.

Newsletter- Kitty Slater, Program Manager discussed the need for articles to be submitted for the Newsletter. Bruce Harris, committee member, will submit information for an article on the Department of Corrections Policy on Sex Offender visitation reunification. Committee members will continue working on submitting articles.

Committee Vacancies – Kitty Slater, Program Manger discussed the two positions on the committee that needs to be filled. Bruce Harris, Department of Corrections representative, letter of reappointment has been sent to DOH Secretary Mary Selecky for signature. Mr. Harris' position should be appointed by the next meeting in January. Program staff has been working on the recruitment for the position of defense attorney, but have been unsuccessful in getting any applicants. Bruce Harris will be providing Kitty Slater with the name of a defense attorney that may be interested in serving on the committee. Program staff will begin working on the other vacancies that are due to expire.

Legislation –

WAC (RULE) Amendments& Development

Kitty Slater, Program Manager discussed that we are not moving forward with any proposed or upcoming rule changes at this time.

Public Comment

There was no public comment.

Future Meetings

The next committee scheduled is for January 12, 2004, in Kent.

The 2004 meetings were confirmed with staff and committee members. The dates are as follows:

January 12, 2004, Kent

March 8, 2004, Kent

June 14, 2004, Point Plaza East, Tumwater

September 13, 2004, Kent

December 13, 2004, Point Plaza East, Tumwater

Other Issues

Melissa Burke-Cain, AAG, discussed the HIPAA guidelines that have been implemented. Several handouts were provided to committee members.

Review of meeting

Kitty Slater, Program Manager reviewed the major points of the meeting.

Adjournment

The meeting was adjourned at 11:48 a.m.

Kitty Slater, Program Manager

Lang Taylor, Chair